

The Faculty of Economics
and Commerce
Honours Subject Change Form
2010



Personal Details

Student ID Number:	Family Name:
Given Name/s:	Course:
Contact Phone Number:	Email Address (if checked regularly):

	Semester One	Semester Two
Last date to add subjects	12 March	6 August
Last date for withdrawal without incurring HECS	31 March	31 August
Last date for withdrawal without incurring a fail result (HECS payable and WD recorded)	7 May	8 October

Subject Selection

Subject Withdrawn			Subject Added		
Subject No	Subject Name	Semester	Subject No	Subject Name	Semester

2010 Subject List

Please list all the subjects you will be enrolled in for 2010 after your subjects have been changed.

Subject No	Subject Name	Semester

*Subject Change Forms **MUST** be approved by your Honours Convenor and presented in person. No faxed or emailed forms will be accepted or actioned. Please see over the page.*

Declaration

Once approved you will be sent an enrolment record and invoice. Note that payment of any fees and any other necessary formalities must be completed within five days of the date of issue otherwise a late enrolment fee will apply.

Please note: The information collected on this form will only be used by the relevant Faculty staff. The form will be kept on your student file, but will not be used for any other purpose than that stated on the form. For further information on the University Privacy Statement, see: <http://www.unimelb.edu.au/unisec/privacy/studentinfo.html>

Student Signature: _____ Date: _____

Honours Convenor Approval

Honours Convenor Signature: _____ Date: _____

Office Use Only

Entered on Merlin: _____ Date: _____